

3<sup>rd</sup> September 2024

Dear Parent/Carer

### **Start of Term Message**

In our vision for our Academy, we aspire for students to thrive academically; flourish and grow as young people. When they leave us they will have a strong sense of self, their place in the world and the agency to fulfil their potential.

Our GCSE results day this summer was a day to celebrate our students achieving this ambition. In summary:

- 80% of our students achieved a pass in GCSE English and Maths (grade 4 or above)
- 60% of our students achieved a *good* pass in GCSE English and Maths (grade 5 or above)

These incredibly strong results (again!) make us one of the very best schools in the region. We are rightfully proud of our students for achieving them. This would not be possible without the hard work of our brilliant teachers and your support as parents and carers. One of the key ways you have supported us is by encouraging the attendance of your child to school. Having the highest year 11 attendance rates compared to nearby schools has played a big part in their academic success. I want to draw your attention to the final item in this letter which tells you about the changes the government are making to attendance and penalty notice fines, across the country, for September 2024.

We look forward to seeing your child on:

Wednesday 4<sup>th</sup> September for year 7

Thursday 5<sup>th</sup> September for all years.

Please see the pastoral staffing below for your child's tutor so you know who to contact in the first instance if you have any queries.

Thank you for helping us to educate empowered young people who are thriving, flourishing and growing!



Kate Willis

Principal

**Principal: Kate Willis**



### What will my child be learning in September?

<https://johncabotacademy.clf.uk/curriculum-statement/>

On this page of the website, you will find the full curriculum plans for every subject for every year group throughout the year.

### Uniform

<https://johncabotacademy.clf.uk/our-academy/uniform-2/>

On their first day, students should arrive in normal school uniform, we will give them their timetables and then they will know which day(s) they should wear their PE kit to school.

Pre-loved uniform is available from reception and is free for students in receipt of Free School Meals.

### Communication over the summer

<https://johncabotacademy.clf.uk/>

The JCA website is up to date with all information you could want for September. For example, [term dates](#), [uniform policy](#) and [parents' evening dates](#). Please do refer to it in the first instance if you need any information over the summer holiday.

Reception will close at 3pm on Tuesday 23<sup>rd</sup> July and will reopen on Monday 2<sup>nd</sup> September.

The [JCAinfo@clf.uk](mailto:JCAinfo@clf.uk) mailbox will not be checked until 2<sup>nd</sup> September.

For any Subject Access Requests, please email [SAR@clf.uk](mailto:SAR@clf.uk) and for any Freedom of Information Requests, please email [FOI@clf.uk](mailto:FOI@clf.uk).

### Timings of the Day for 24-25

We will continue our staggered breaks and lunches as the students really appreciate the space to eat and play. We have swapped the lunches of year 7 & 9, but all the timings remain the same.

	7	8	9	10	11
<b>Arrival Window</b>	8:20 - 8:40	8:20 - 8:40	8:20 - 8:40	8:20 - 8:40	8:20 - 8:40
<b>Entry/Exit</b>	Canteen	Canteen	Canteen	Canteen	Canteen
<b>Social Time Location</b>	Canteen/Foyer/Hardcour	Canteen/Foyer/Hardcour	Canteen/Foyer/Hardcour	A-B Wing	A-B Wing
<b>Toilets</b>	Canteen	Canteen	Canteen	A-B Wing	A-B Wing
<b>Period 1</b>	8:40 - 9:30	8:40 - 9:30	8:40 - 9:30	8:40 - 9:30	8:40 - 9:30
<b>Period 2</b>	9:30 - 10:40	9:30 - 10:40	9:30 - 10:40	9:30 - 10:40	9:30 - 10:40
<b>Break</b>	9:55 - 10:15	10:20 - 10:40	9:30 - 9:50	10:20 - 10:40	9:30 - 9:50
<b>Period 3</b>	10:40 - 11:30	10:40 - 11:30	10:40 - 11:30	10:40 - 11:30	10:40 - 11:30
<b>Period 4</b>	11:30 - 12:20	11:30 - 12:20	11:30 - 12:20	11:30 - 12:20	11:30 - 12:20
<b>Period 5</b>	12:20 - 13:50	12:20 - 13:50	12:20 - 13:50	12:20 - 13:50	12:20 - 13:50
<b>Lunch</b>	12:50 - 13:20	13:20 - 13:50	12:20 - 12:50	13:20 - 13:50	12:20 - 12:50
<b>Period 6</b>	13:50 - 14:40	13:50 - 14:40	13:50 - 14:40	13:50 - 14:40	13:50 - 14:40
<b>Tutor</b>	14:40 - 15:00	14:40 - 15:00	14:40 - 15:00	14:40 - 15:00	14:40 - 15:00
<b>Leave</b>	15:00	15:00	15:00	15:00	15:00

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### Pastoral Staffing

We are thrilled to announce that Janet Allen has been promoted to Head of Key Stage 4, which means we have had to recruit to replace her (a very difficult task). So the pastoral staffing for next year is as follows:



**Modupe Odusote**  
HEAD OF KEY STAGE 3



**Janet Allen**  
HEAD OF KEY STAGE 4



**Lucy Strawford**  
PASTORAL TEAM LEADER  
YEAR 7



**Tom Sillitoe**  
PASTORAL TEAM LEADER  
YEAR 8



**Chris Titterington**  
PASTORAL TEAM LEADER  
YEAR 9



**Zara Hursay**  
PASTORAL TEAM LEADER  
YEAR 10



**Dan Coe**  
PASTORAL TEAM LEADER  
YEAR 11



**Helen Small**  
STUDENT SUPPORT LEADER  
YEAR 7



**Vickie Malin**  
STUDENT SUPPORT LEADER  
YEAR 8



**Lorene Archibald**  
STUDENT SUPPORT LEADER  
YEAR 9



**Simon Horn**  
STUDENT SUPPORT LEADER  
YEAR 10



**Charlotte Crew**  
STUDENT SUPPORT LEADER  
YEAR 11

Year 7		
<b>Head of Key Stage: Modupe</b>		<b>Assembly: Tuesday</b>
<b>PTL: Lucy Strawford</b>		<b>SSL: Helen Small</b>
1 - 7JST	TF11	Jake Stephens
2 - 7MRO	AF7	Marissa Roberts
3 - 7ATE	CG1	Alex Teague/ Chris Hamer
4 - 7JDE	AG2	Jake Deakin
5 - 7DDU	CG6	David Dunn
6 - 7EGR	AF3	Emily Grainger / Chris Hamer

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Year 8		
<b>Head of Key Stage: Modupe</b>		<b>Assembly: Monday</b>
<b>PTL: Tom Sillitoe</b>		<b>SSL: Vickie Malin</b>
1 - 8SHA	TF6	Sophie Haskins
2 - 8CGR	AG10	Charlotte Grierson
3 - 8ICA	CF1	Isabelle Cantel
4 - 8RGA	AF2	Ruben Garcia-Partida
5 - 8LME	AG8	Lorna Mead / Sally Maud
6 - 8JGO	Backstage	Jade Goodyear
Year 9		
<b>Head of Key Stage: Modupe</b>		<b>Assembly: Wednesday</b>
<b>PTL: Chris Titterington</b>		<b>SSL: Lorene Archibald</b>
<b>Tutor Group</b>	<b>Tutor Base</b>	<b>Tutor</b>
1 - 9HAH	BF9A	Hayley Holton
2 - 9CCO	AF1	Celia Corrigan
3 - 9CBN	CF4	Craig Barrable
4 - 9SAC	CG2	Sarah Church / Laura Riddell
5 - 9DAL	af4	Danny Allsop
6 - 9RSH	AG5	Richard Shepherd / Steve Gill
Year 10		
<b>Head of Key Stage: Janet Allen</b>		<b>Assembly: Thursday</b>
<b>PTL: Zara Hursay</b>		<b>SSL: Simon Horn</b>
1 - 10CDU	TF2	Claire Dutton
2 - 10TWO	AF5	Tom Woodward / Zara Hursay
3 - 10CFU	TF13	Chris Fuller

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4 - 10MBA	CG4	Mani Baird
5 - 10SBY	TF4	Sam Bryce
6 - 10TPR	BF4	Tanya Price / Zara Hursay
<b>Year 11</b>		
<b>Head of Key Stage: Janet Allen</b>		<b>Assembly: Friday</b>
<b>PTL: Dan Coe</b>		<b>SSL: Charlotte Crew</b>
1 - 11SHC	AG7	Shamsa Chaudhry / Rick Park
2 - 11GFO	AF11	Gareth Foster / Storm McCready
3- 11 JNA	BF7	Jess Nash / Storm McCready
4 - 11CPR	TF5	Chris Proffitt
5 - 11LUT	AG1	Lisa Utley / Meryl Campbell
6 - 11JSH	BF5	Jo Shipp

### **New staff joining us in September:**

Zara Hursay – Head of History & RP, Pastoral Team Leader of Year 10

Steve Gill – Curriculum Team Leader of English

Lisa Utley – Deputy Curriculum Team Leader of English

Jake Deakin – English Teacher

Mani Baird – PE Teacher

David Dunn – Science Teacher

Hayley Holton – Art Teacher

Adam James – Cover Supervisor

Harriet Summers – English Teacher

### **Parents & Carers' Evenings**

All dates for Parents Evenings this year are now available on our website:

<https://johncabotacademy.clf.uk/events/>

### **Open Evening & Open Day**

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We have to immediately turn to recruiting our new year 7 intake. The dates of our Open events are below. If you know any prospective parents, please do tell them about the dates. More information is available on our website: <https://johncabotacademy.clf.uk/open-event/>

Open Evening: Thursday 12<sup>th</sup> September 4-7pm

Open Day: Thursday 10<sup>th</sup> October 2024

### Penalty notice fines for school attendance are changing

We would like to say a **big thank you** to all our John Cabot Academy parents and carers for supporting your children to attend school and engage so well with their learning. We know that this reflects the value our families place on children learning in school every day. We are looking forward to continuing to work together, to support best attendance and learning.

You may be aware that the government has made some changes to the penalty notices for unauthorised absence rules, which come into effect from 19 August 2024, in time for the new school year.

Our academy's approach to leave of absence requests will still be the same – we will not authorise any leave of absence in term time, unless satisfied the reason is exceptional. We ask parents and carers to request permission in advance, and only if absolutely necessary. Any requests should be put in writing via the appropriate form (available from our website <https://johncabotacademy.clf.uk/> or Reception) and wherever possible with at least four school weeks' notice. To assist parents and carers in booking holidays and arranging other events, our term date information can be found here <https://johncabotacademy.clf.uk/our-academy/term-dates/>.

From 19 August, if a child has at least 10 sessions of unauthorised absence in 10 school weeks, their parent/carer(s) may receive a penalty notice. (A morning or afternoon is one session; a whole school day is two sessions.) However, the government's rules also allow for penalty notices to be issued for less unauthorised absence, in some circumstances, for example where parents or carers appear to be avoiding the national threshold by taking several term time holidays below threshold, or for repeated absence for birthdays or other family events which the school has not authorised absence for.

**Please note:** Penalty notices are issued to parents and carers as an alternative to prosecution and are intended to prevent the need for court action. A penalty notice may not be issued if prosecution is considered a more appropriate sanction for a pupil's unauthorised absence.

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Sanction	Outcome
First penalty notice (in a 3-year rolling period)	The penalty is £80 (per parent/carer, per child) payable within 21 days, rising to £160 if paid between 22 and 28 days. (If the fine is not paid, the parent/carer may be prosecuted for the child's unauthorised absence.)
Second penalty notice (in a 3-year rolling period)	The <b>second time</b> a penalty notice is issued to the <b>same parent/carer</b> for the <b>same child</b> the amount will be <b>£160</b> per parent/carer, per child (if paid within 28 days). There is no reduction in the amount if the penalty is paid early. (Again, if the fine is not paid, the parent/carer may be prosecuted.)
Prosecution	Fines per parent/carer will be capped to two fines within any 3-year period. Once this limit has been reached, a prosecution will be considered. Prosecution may result in fines of up to £2,500 per parent/carer, per child.

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