

[Click here to access the Student Navigator.](#) The student navigator page contains links to all the pages you will need if you are learning from home.

[Click here to access a guide to INSIGHT,](#) our student information system.

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Key Dates

2 nd December	DofE sign up event Y9&10, 3pm
6 th December	Charity music concert 7pm
7 th December	Dance show 6pm
10 th December	Year 7 trip to the pantomime
10 th December	Christmas Jumper Day for Save the Children
14 th December	Winter concert 6:30pm
15 th December	Christmas lunch
15 th December	Year 11 Parents' Evening from 3.45pm
17 th December	Last day of term 2
4 th January	INSET Day – School closed to pupils
5 th January	First day of term 3

Attendance

As the temperatures begin to drop and the cold and flu season approaches, many children can become unwell. At John Cabot Academy, we want our pupils to attend school every day unless they are really not well enough to.

We believe that children who attend school regularly are more likely to feel settled in school, maintain friendships, keep up with their learning and gain the greatest benefit from their education. Attending school on time every day also helps pupils form good habits which can stay with them throughout their educational journey and on into the workplace.

During Term 2, I would like to take this opportunity to remind you of the attendance expectations at John Cabot Academy.



Unexplained Absence

The academy will follow up any pupil absences where the parent/carer has not contacted us to explain why, or where we are unclear about the actual reason for absence.

Following up unexplained absences can take up a lot of school time, so please do ensure you contact the academy to avoid us having to do this. If you fail to notify us of the reason for your child's absence, it will be recorded as unauthorised.

Where the academy has cause for concern about the actual reason for a pupil's absence, staff may seek additional information or evidence from parents/carers regarding the absence, and/or make a home visit in order to verify the reason. If the reason cannot be verified and the academy has cause to believe the reason given may not be genuine, parents/carers may be asked to provide proof of the reason. If satisfactory proof is not provided, the academy may record the absence as unauthorised. Unauthorised absences may result in a Penalty Notice or Prosecution.

Please do remember that we are here to help in any way we can. If you have any concerns about your child that you wish to discuss with the academy, please do contact us on 0117 9763000 or via email to JCAinfo@clf.uk

School Absence Due To Covid-19

If your child has any symptoms of coronavirus (fever, a new continuous cough, loss of smell/taste), they must self-isolate and should get a PCR test as soon as possible. Please contact the academy by 9:00am on the first day of absence to let us know.

To book a test online go to: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/get-tested-for-coronavirus/>

If you cannot book a test online, you can book a test by telephoning the NHS on 119.

If your child's PCR test result is negative, your child should return to school as soon as they feel well enough.

If their result is positive they should return to school at the end of their 10-day self-isolation period, unless they feel too unwell to return, in which case they should return as soon as they feel well enough.

If you have any queries about symptoms, call 111 or go to:

<https://www.nhs.uk/conditions/coronaviruscovid-19/symptoms/>



Homework

We have been working hard to be really consistent with setting homework this term as there is lots of research which proves homework helps secondary students learn and remember new information. Students should receive one piece of homework per subject per week, and have one week to complete it. Different subjects set homework differently (sometimes it's online, sometimes it's a worksheet) but it should always take about half an hour.

If your daughter or son has any problems with their homework, they should go and speak to the teacher who sets it. We may be able to help with logistical issues; for these, students should speak to their pastoral teams.

We are also keeping track of missed or incomplete homework, and in the spring we will start to email parents and carers with automated updates informing you about any missed pieces.

If you've got any concerns, questions or suggestions regarding homework, please drop us a line! JCAinfo@clf.uk (FAO Kate Searle, Assistant Principal for curriculum, teaching and learning)

Duke of Edinburgh Challenge Reminder

Letters about the Bronze Duke of Edinburgh's Award (DofE) being offered at JCA were sent out to parents of all Year 9 and 10 students electronically on Wednesday 24 November. If you need a paper copy, please ask your child to speak to Mrs Massey or their tutor.

The sign-up event is on Thursday 2nd December from 15:00 – 16:00 in the Library. Students will need to have returned their signed reply slip which was sent with the letter to their tutor and paid the £23 for the space on Scopay by **Wednesday 1 December** to book a space.

Please note: Any Year 11 students who have completed their volunteering, physical and skills challenges should also come to the meeting to get their activities signed off and approved.

Many thanks for your support and we look forward to helping your child to achieve their DofE.

Annabel Massey **DofE Manager**



Volunteers to help with second-hand uniform events

We are looking for a few parents who would be able to support JCA with organising second-hand uniform sales. Between lost property and donations, we have lots of good quality second-hand uniform, but do not (yet) have the opportunity to arrange sales for parents to come to JCA to get it.

Are there any parents out there who would be willing to help organise these sales? If so, please do email jcainfo@clf.uk to let us know.

Free December Half Term Football Holiday Camp

Bristol City are running a free football camp taking place in the December half term at City Academy. Please speak to any of the PE teachers for the application forms for this.



IGNITION!

DECEMBER HALF TERM FOOTBALL HOLIDAY CAMP
In partnership with the holiday activity and food programme

FREE!

Fun covid secure holiday football camp for young people aged between 6 - 12 years old.

Spaces are limited to 60 children a day and are given on a first come, first serve basis.

Nutritious lunch provided.

20th - 23rd December
10am - 2pm

City Academy, Redfield,
BS5 9HJ

Please contact sam.smith@bcfc.co.uk
for more information



Department
for Education



Dance Show



Tuesday 7 December
Doors open 5:45pm,
show starts 6:00pm

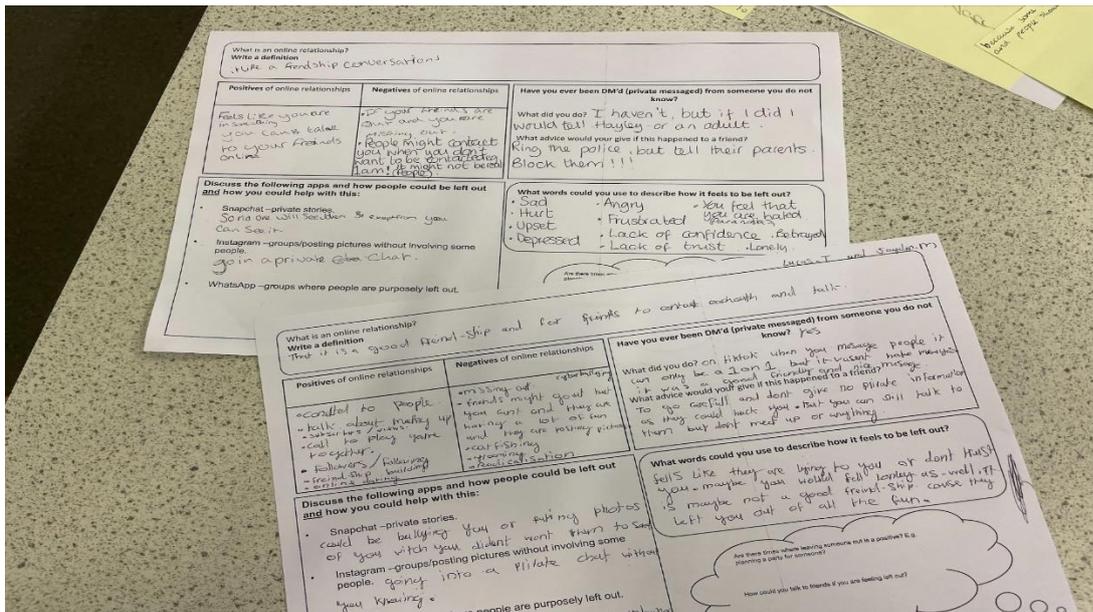
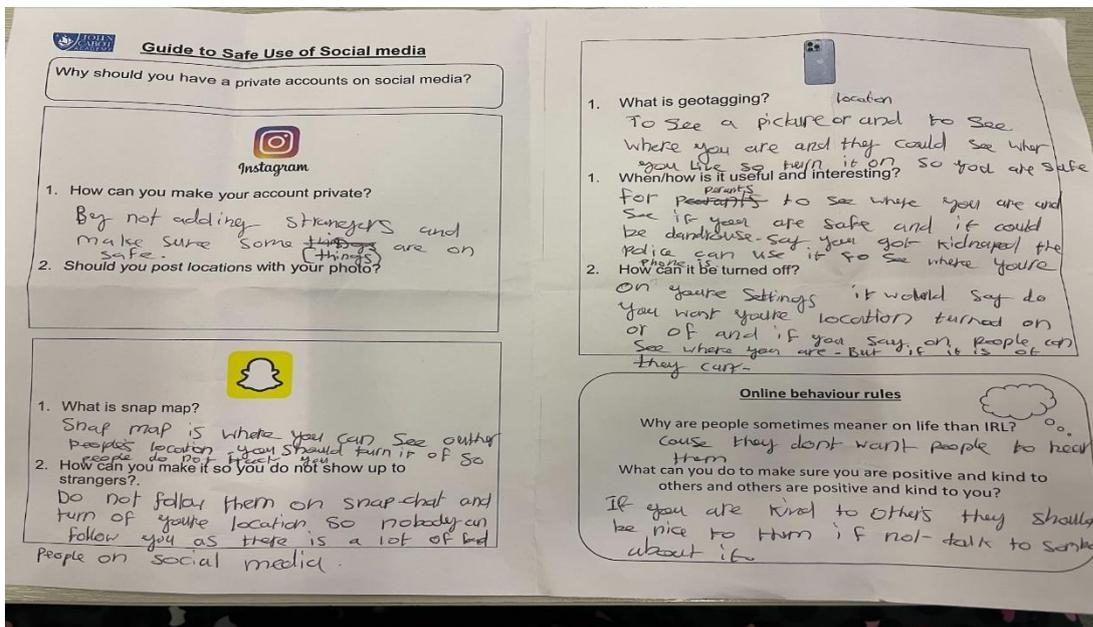
**Tickets on sale from Monday
29 November from the PE
office & they will also be
available on the door
(buy early to avoid disappointment)**

£3 adults
£2.50 under 18 or over 60



Safety Day on 24th November

Safety Day took place at JCA on Wednesday 24th November with a focus on bullying, self-image and online risks and safety. Year 9 had a great discussion with supporting work on online safety. Below are some examples of their work.



Post 16 Diploma Specialists



Post 16 Diploma Specialists

- MULTIDISCIPLINARY ARTS EXTENDED DIPLOMA**
EQUIVALENT TO 3 A LEVELS
- DIGITAL MEDIA PRODUCTION EXTENDED DIPLOMA**
EQUIVALENT TO 3 A LEVELS
- MULTIDISCIPLINARY ARTS & DIGITAL MEDIA PRODUCTION**
EQUIVALENT TO 3 A LEVELS
- E SPORTS AND GAMES, VR AND VFX**
COMBINED DIPLOMA EQUIVALENT TO 3 A LEVELS

For more information go to www.digitechstudioschool.co.uk



- Accredited through Cambridge Technical RSL Diplomas
- Coursework
- UCAS Points
- Resit English & Maths
- Bursaries
- Great Outcomes

Finance

Communications with Finance

Emails from Finance Office - Finance may sometimes need to email you regarding your SCOPAY account and/or payments that you have made or need to make to the academy. Emails from Finance will come from either donotreply@scopay.com or from JCAFinance@clf.uk - we suggest that you add both email addresses to your list of safe senders to avoid the emails going to your Spam or Junk folder.

Emails to Finance Office - If you have any questions or queries for the Finance Office, please email JCAFinance@clf.uk. Alternatively, if you have received an email from donotreply@scopay.com and need to respond or query it with the Finance Office, please email JCAFinance@clf.uk

Telephone Calls to Finance Office - If you would like to speak to the Finance Office, please call 0117 976 3000, Extension 1106.

SCOPAY - Online Payment System - Preferred Method of Payment

SCOPAY is our preferred method of payment for all transactions when making payments to the academy. This system allows you to make payments for trips, events, music tuition and learning



resources plus your child's school lunch account can also be topped up using this system. The system can be used on a desktop computer, or you can download the App to use on your mobile phone or tablet meaning that you can access your account at any time.

If you have not already received a link code or require an additional link code(s) to enable another Parent/Carer to also set up a SCOPAY account and make payments for your child(ren), please send an email to JCAFinance@clf.uk

SCOPAY - Payments for School Lunches

Please remember to check if your child's School Lunch account requires topping up with funds to enable them to purchase food from the canteen.

If you would like to set up alerts so that you will know when their balance is getting low and requires topping up, please go to the John Cabot Academy website - Our Academy - Canteen and Online Payments, where you will find the 'SCOPAY Parent Guide - Alerts' at the bottom of the page to help you. Alternatively, you can copy and paste the following to your browser: - <https://johncabotacademy.clf.uk/our-academy/canteen-and-online-payments/>

There are two further SCOPAY Parents Guides, one for Managing Your Account and another for Making Payments, that you may also find useful on this page.

SCOPAY - Link to Login Page

You can find a link to the SCOPAY Login Page if you go to the John Cabot Academy website - Our Academy - Canteen and Online Payments.

Alternatively, you can copy and paste the following to your browser :
<https://www.scopay.com/john-cabot-ac>

Purchase of School Uniform

Please note we only sell school ties in the academy - see below.

All other John Cabot Academy specific school uniform items should be purchased directly from our school uniform supplier, Trutex.

For full details of uniform requirements and a link to the Trutex website, please go to the John Cabot



Academy website - Our Academy - Uniform. Alternatively, you can copy and paste the following to your browser: - <https://johncabotacademy.clf.uk/uniform/>

When setting up your account you will be asked to register with the school code **LEA00918CH** as this will direct you to the John Cabot Academy uniform page.

Purchases of School Ties

The option to purchase a school tie for £6.00 via SCOPAY is available for every student and SCOPAY continues to be our preferred method of payment. If your child has lost their tie, you can purchase a replacement via your SCOPAY account, and it will be available for collection by your child the following school day.

Alternatively, for ties only, a cash payment can be accepted at the Finance Office – please send your child with the correct cash payment of £6.00 in an envelope with their full name, year group and tutor group detailed.

Please ask your child to collect their tie from the Finance Office. The Finance Office is open to students every day before school and during break time.

Purchase of Calculators

The option to purchase a calculator from the academy is available to all students via SCOPAY.

If you wish to purchase a calculator for your child, there are two types available and currently in stock:

- Casio ClassWiz FX991EX Scientific Calculator @ £19.50 each, or
- Casio FX-83GTX Scientific Calculator @ £8.50 each

Your child's Maths Teacher will be able to advise on which calculator is appropriate for them.

When you have made your SCOPAY purchase, your child will be able to collect their calculator from the Finance Office the following school day. The Finance Office is open to students every day before school and during break time.



Purchase of Memory Cards for GCSE Photography

The option to purchase memory cards from the Academy is available on SCOPAY for all GCSE Photography students.

There are currently two types in stock:-

- HAMA 16GB SDHC Card @ £5.50 each, or
- HAMA 4GB SDHC Card @ £4.00 each

When you have made your SCOPAY purchase, your child will be able to collect their memory card from the Finance Office the following school day. The Finance Office is open to students every day before school and during break time.

