

[Click here to access the Student Navigator.](#) The student navigator page contains links to all the pages you will need if you are learning from home. We recommend bookmarking the page in your web browser so you can access it easily in the future.

[Click here to access a guide to INSIGHT](#), our student information system.

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Key dates

9/11/2020	Year 11 Mocks
19/11/2020	Year 7 Parents Evening
26/11/2020	Year 7 Flu Vaccinations
16/11/2020	Year 11 Parents' Evening



Reminder- Action required: pre-approval for sending students home

We are asking every parent/carer/guardian to pre-approve their child's being sent home from school in the event of a COVID-19 case within their year group. Please confirm now by clicking [here](#).

On Friday 2nd October, we had our first confirmed case of COVID-19 in a year 10 pupil. Public Health England directed us to identify close contacts of the student affected. We identified 55 in total and have communicated directly with those students and their parents. They were back in school from Wednesday 14th October.

We all continue to work hard to implement measures to make the school site as safe as possible, with the introduction of year group bubbles; staggered social times; separate entrances and exits for different year groups; and encouraging everyone to regularly wash and sanitize their hands.

It helped on 2nd October to be able to dismiss a year group from the site as quickly and safely as possible. We are therefore requesting that all parents/carers/guardians pre-approve their children being sent home as quickly and safely as possible, in the event that a year group needs to leave due to a confirmed COVID-19 case.

Please fill in the form [here](#).

Exam Invigilators – Now Recruiting!

We are looking for Exam Invigilators to join our supportive and talented exams team within Cabot Learning Federation. As an Exams Invigilator you will assist the Exams Officer in the efficient delivery of internal and external exams.

Not only will you be working within one of our fantastic academies, but you will be a part of a diverse Federation working alongside professional and inspirational people.

As this is a casual position you will work when available and will be called upon when required to support the Academies during exam season.



Full details and an application form can be accessed [here](#).

New AstroTurf – Shoe Requirements

Our new AstroTurf pitch will be used in PE lessons from next term.

In order to look after the pitch, we can't use normal trainers or shoes on it. Instead, students need moulded or screw in plastic studs less than 15 mm can be worn or AstroTurf trainers.

Please ensure your child has a suitable pair of trainers for use on the new pitch. The PE team will have spares, but only limited numbers.

Canteen and Online Payments

By Monday 2nd November, all overdrafts will need to be paid off and your child's account in credit to allow them to buy food.

Communications and COVID Measures

Just a reminder, if you need to contact the school in an emergency, do call 0117 976 300. Please **do not** come to school as we cannot have visitors who do not have a pre-booked appointment at the moment - this is a Covid risk mitigation.

If your enquiry is non-urgent, please email jcainfo@clf.uk. Please **do not** email staff directly.

Late Arrivals

Punctuality to the Academy is extremely important so that students can actively engage and benefit from all lessons throughout the day. Your child must arrive at school on time. Pupils that arrive more than 20 minutes after their agreed arrival window will be recorded as unauthorised absence which may result in a penalty notice of £60 per parent, per child.



Year Group	Arrival Window	Unauthorised Absence After This Time
7	08:40 - 08:50	09:10
8	08:40 - 08:50	09:10
9	08:40 - 08:50	09:10
10	08:20 - 08:35	08:55
11	08:20 - 08:35	08:55

Finance

Purchase of revision guides for Year 10 and Year 11

The option to purchase revision guides for students in Year 10 and 11 via SCOPAY has been added.

All guides for Maths and Science will be available for you to purchase – please ask your child to discuss with their teachers for these subjects to decide which guides are most suitable for them.

All guides for English will also be available for you to purchase along with other guides tailored to your child's option subjects.

Revision guide purchases are only available via SCOPAY.

The deadline for orders is Friday 09/10/2020 as this will enable the guides to be delivered to the Academy in time for distribution to students prior to half term.

If you have not received your SCOPAY link code, please contact the Finance Office by emailing JCAFinance@clf.uk.

Purchase of memory cards (GCSE Photography)

Memory cards for sale: 16GB at £5.50 each, or 4GB at £4.00 each from the Finance Office. Memory cards are an essential part of your photography equipment.

You must prepay via SCOPAY before you can collect one from the Academy. More info at JCAfinance@clf.uk.

Purchase of school ties

The option to purchase a school tie for £6.00 via SCOPAY has been added to every student's



account. If your child loses their tie, you can purchase a replacement via your SCOPAY account and your child can collect it from the Finance Office the following morning.

The Finance Office is open to students every day before school and during break time.

If you require any assistance, please contact the Finance Office by emailing JCAFinance@clf.uk.

Purchase of calculators

The option to purchase a calculator via SCOPAY has been added to every student's account. If you wish to purchase a calculator for your child, there are two types available and currently in stock. When you have made a purchase, your child will be able to collect it from the Finance Office the following morning.

The Finance Office is open to students every day before school and during break time.

If you require any assistance, please contact the Finance Office by emailing JCAFinance@clf.uk.

How to make online payments with SCOPAY

Our preferred method of payment is online via SCOPAY as it means that students do not need to carry cash with them and also from a COVID-19 perspective it means that cash does not need to be handed to the Finance Office.

Online Payment Letters containing one time use link codes for account set up were sent to Parents/Carers of all students that were not already registered over the Summer break.

Please set up your SCOPAY account online if you have not already done so.

If you have not received a link code or need any assistance, please contact the Finance Office by emailing JCAFinance@clf.uk.



Artsmark Afterschool Club

Artsmark Afterschool Club



Year 7 & 8



**Starting
After Half Term**

**Creating an Art Mural
Based on Events in Lockdown**
3D, Sculpture, Collage

**Starts: 2nd November (year 7)
9th November (year 8)**



**please sign up in
the Art Office**
(between BF7 & BF8)

For those that don't know, Artsmark is an award for schools that recognise creativity and support schools that want to teach arts and culture across the curriculum. This year JCA are going for the platinum award!

We will be creating an art mural based on events, emotions, and work produced during lockdown that will consist of 3D, sculpture, and collage as well as other medias of art. This will then be displayed down on The Street.

Please sign up in the Art Office!

