

2<sup>nd</sup> January 2021

Dear Parent/Carer,

Following the Government announcements on 30 December about returning to school this term and the introduction of Covid-19 rapid-result testing for secondary school students, I am writing to confirm plans for the first three weeks in January, as far as we know at this time. This letter includes a link to a very important consent form for the testing.

**Student return dates:**

**Monday 4 January:** this is a planned staff training day.

**Tuesday 5 January – Friday 8 January:** all secondary schools remain closed\* and remote learning will be provided on SMHW.

Students from Year 11 and 13 to undertake first round of rapid testing. We will be in touch later to confirm specific times for every student to complete their rapid-results test

\*Except for students whose parents/carers are categorised as critical workers and have requested to attend school by emailing jcainfo@clf.uk (Definition of critical workers - see list at the end of this letter.)

\*And except for students who have an EHCP or who are classed as vulnerable – we will call these students specifically on 4<sup>th</sup> January.

Children of critical workers, vulnerable and EHCP students will be completing the remote learning on SMHW in school. They **need** to bring **wired** headphones.

**Monday 11 January – Friday 15 January:** Year 11 and Year 13 students return to school

All other year groups will have remote learning provided on SMHW.

Students from years 7-10 will be invited to undertake first round of rapid testing. We will be in touch later to confirm these times with you.

Year 11 and 13 Students will be invited in at specific times to complete their 2<sup>nd</sup> Covid-19 rapid-results test and can then begin lessons in school. We will be in touch later to confirm these times with you.

**From Monday 18 January:** all students return to school (staggered arrival times for Covid-19 testing)

**GCSE Exams**

We have the following exams taking place:

11th January 2021: 9am Sport Science (Year 10)

13th January 2021 9am Enterprise and Marketing (Year 11)

14th January 2021: 9am Hospitality and Catering (Year 11)

5th February 2021: 1pm Health and Wellbeing (Year 11)

These exams will go ahead as planned in a socially distanced exam space. Students can attend even if they have not yet had their test(s).

**Remote learning:**

Remote teaching and learning will be available for every child while they are at home. This provision will never be as good as if a child is in the classroom with their teacher, but we are doing

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our very best to make sure our students keep up with what they need to be learning. There is a guide to this remote provision available on our school website, [here](#) (on 'key information' tab).

Students should start by logging in to Show My Homework, where they will find classwork for the day. This will often include a link or instructions to go to Microsoft Teams, where lessons or parts of lessons will be taught directly to students, and recorded too.

The most important thing is that Show My Homework is the starting point. Please read [this](#) guide carefully if you or your child are having problems logging in.

If your child does not have sole access to a laptop or desktop computer, or you do not have reliable internet access at home, we can lend you a laptop and/or dongle. Email JCAinfo@clf.uk or ring the school on 0117 976 3000 and tell us what your child needs. You will need to tell us their full name and year group. Someone will need to come to school to collect it, and sign a contract saying you will look after it. These items will need to be returned when your child returns to school.

### **Free School Meals**

If your child receives free school meals, you will receive a Tesco voucher to the total value of £2.30 per missing school day. We will send details of how to access this voucher separately.

### **Rapid-result testing:**

- All staff and students will be offered rapid-result tests for Covid-19
- This consists of two tests, completed three days apart
- Tests will only be administered if we have received consent
- Please complete the consent form by clicking on the link provided, to be completed by *(Wednesday 6 January)*
- [Rapid Results Consent Form Link](#)
- Year 11 and 13 tests will take place on or before Monday 11 January
- Years 7-10 tests will take place during week beginning Monday 11 January and on Monday 18 January
- Students taking the test will be supervised by trained staff
- The tests are quick and easy using a swab of your nose and throat
- Results will be ready in 30 minutes and you will be contacted only if your child tests positive.

You will be contacted directly with your child's testing timetable.

Students **must** wear a face mask when they arrive for their test, otherwise it may not be able to take place.

### **More about this testing:**

This mass testing programme is part of the protective measures that schools are taking to help stop the spread of the virus and help staff and students remain in school safely. This testing is for those without coronavirus symptoms and is beginning across the country using new, quicker COVID-19 tests known as 'lateral flow tests'.

Up to one third of people who have coronavirus experience no symptoms. By testing we will help to stop the virus spread and help to keep our school open as safely as possible. The test is voluntary, but I would encourage everyone to take it. The test is offered free of charge.

If you are happy for your child to be tested, please complete the form at the link above.

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Please find below a set of FAQs relating to the testing.

### **Face Masks**

Face masks are another key COVID-19 risk mitigation strategy. As a community we all have a collective responsibility to keep each other safe. We can thank parents for their support and ask for their continued support too with the new measures to ensure we can keep our school community safe. You will be supporting the Academy if you continue to follow government and school guidance and measures e.g. not lift sharing between families to and from school, maintain social distancing, ensure you and your child have and wear a face mask. Students will be asked to wear their face mask on entry to school. If they are not wearing one, we will ask them to go home and get one, so please do check each morning that they have a face mask to wear in school. We also ask you to remind your child that when students are not in school they are following Government guidance regarding the Rule of 6 and only meeting in public parks and outdoor spaces whilst maintaining social distancing

If you have any questions or concerns, please contact on [jcainfo@clf.uk](mailto:jcainfo@clf.uk) or call on 0117 976 300. We really look forward to seeing our students back, safe and well, in the course of the next few weeks.

Kind regards



Kate Willis  
Principal

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### **Current Government definition of 'Critical Workers'**

Parents whose work is critical to the coronavirus (COVID-19) and EU transition response include those who work in health and social care and in other key sectors outlined below.

#### **Health and social care**

Doctors, nurses, midwives, paramedics, social workers, care workers, other frontline health and social care staff, those working in health and social care supply chain

#### **Education and childcare**

Childcare, support and teaching staff, social workers, specialist education professionals

#### **Key public services**

Justice system, religious staff, charity workers, those responsible for managing deceased, public service broadcasters

#### **Local and national government**

Administrative occupations essential to the effective delivery of Covid-19 response and delivery of EU transition, essential public services

#### **Food and other necessary goods**

Those involved in food production, processing, distribution, sale and delivery, and provision of other key goods e.g. hygiene, medicine

#### **Public safety and national security**

Police and police support staff, Ministry of Defence civilians, contractor and armed forces personnel, fire and rescue service employees, National Crime Agency staff, border security, prison and probation staff

#### **Transport and border**

Those who keep air, water, road, rail passenger and freight transport modes and supply chains operational

#### **Utilities, communication and financial services**

Essential financial service staff, oil, gas, electricity, water sectors, IT and data sector and primary industry supplies to Covid-19 response, civil nuclear, chemical, telecoms staff, postal services and delivery, payment providers, waste disposal sectors.

#### **For further information:**

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

## **NHS Test and Trace: COVID-19 testing for staff and students - FAQs**

### **What if a pupil tests positive?**

Participating staff and pupils who test positive will be informed about their results individually. Pupils will need to take a further 'PCR test' (similar to those done in local and regional testing sites) on the same day (or as soon as possible). School will be able to provide these PCR test kits to perform at home or you can go to [www.gov.uk/get-coronavirus-test](http://www.gov.uk/get-coronavirus-test) or call 119 to book a follow-up test. If ordering a PCR test yourselves, they should choose to visit a drive-through test site if possible, as it is faster than requesting a home test.

During this time while they wait for the PCR result (via text / email) they will need to self-isolate.

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If the PCR test returns a positive result you will have to self-isolate and follow the guidance from NHS Test and Trace.

### **What happens if the test is negative?**

They will be able to stay in school and resume their activities as normal. A pupil will only be told if they test positive on a 'lateral flow' test, so if you do not hear you can assume it was negative. A small number of pupils may need to repeat the test if the first test was invalid or void for some reason.

### **What if a close contact at school/college tests positive?**

A close contact of someone in school/college who has tested positive for COVID-19 will be able to return to school if they agree to be tested once a day for 7 days and the test is negative. If they do not want to take the test, they will need to self-isolate as per the national guidelines. This does not apply to household members or close contacts outside of school who will still need to self-isolate. Further details will be provided at the time, but if you would prefer to self-isolate instead of doing daily testing, you can.

### **What if my child develops symptoms?**

This testing programme at school is for people with no symptoms. If your child develops symptoms at any time (such as a high temperature; a new, continuous cough; or a loss or change to their sense of smell or taste) they must immediately self-isolate, and book a test by calling 119 (England, Wales and Northern Ireland) or 0300 303 2713 (Scotland) or visiting <https://www.gov.uk/get-coronavirus-test>.

### **How does Lateral Flow Testing Work?**

Watch this video: <https://twitter.com/i/status/1328387524490911745>

See the leaflet below:

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**NHS**  
Test and Trace

### HOW TO DO YOUR TEST


WHILE THIS IS A SELF-SWAB TEST, THERE WILL BE A TESTING HELPER WHO WILL OVERSEE THINGS AND PROVIDE HELP IF YOU NEED


- 1**



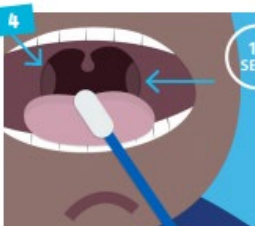
YOUR COVID-19 TEST WILL BE SCHEDULED. IF YOU ARE UNDER 16, YOUR PARENT / CARER WILL HAVE CONSENTED
- 2**

YOUR TEST WILL BE FAST AND WHILE IT MIGHT FEEL A LITTLE UNCOMFORTABLE, IT WON'T HURT YOU


- 3**




BLOW YOUR NOSE IF NEEDED. WASH AND DRY/SANITISE YOUR HANDS. REMOVE THE SWAB BEING CAREFUL NOT TO TOUCH THE SOFT PART
- 4**




10 SECS

OPEN YOUR MOUTH WIDE AND USE A MIRROR TO LOOK AT THE BACK OF YOUR THROAT, THEN USE THE SWAB TO RUB FIRMLY 4 TIMES ON EACH SIDE
- 5**

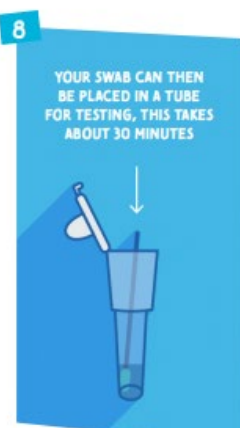


REMOVE THE SWAB CAREFULLY WITHOUT TOUCHING YOUR TEETH, TONGUE OR GUMS
- 6**




GENTLY PLACE IT ABOUT 2-2.5 CM INSIDE ONE OF YOUR NOSTRILS. ROLL THE SWAB 4-5 TIMES ALONG THE LINING OF THE NOSTRIL, THIS WILL TAKE 10-15 SECONDS
- 7**

AFTER THIS, YOU'RE DONE, GENTLY REMOVE THE SWAB BEING CAREFUL NOT TO LET ANYTHING TOUCH THE TIP
- 8**



YOUR SWAB CAN THEN BE PLACED IN A TUBE FOR TESTING, THIS TAKES ABOUT 30 MINUTES
- 9**



YOUR SCHOOL / COLLEGE WILL CONTACT YOU OR YOUR PARENT / CARER WITH THE RESULTS AND LET YOU KNOW WHAT HAPPENS NEXT

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