

JOHN CABOT ACADEMY

COHORT 24



Admissions and Appeals Timeline September 2024 intake	Key Dates
Deadline to apply for a place	31 st October 2023
Notification of allocation by Local Authority	1 st March 2024
Deadline to respond to Local Authority	15 th March 2024
Deadline to lodge letter of appeal with the school	16 th April 2024
Closing date for 2 nd round	16 th April 2024
2 nd round of allocations commences	19 th April 2024
Appeals will be heard within 40 school days of the appeal deadlines above Parents/Carers will be given at least 10 school days' notice of the date of their appeal hearing	
Stage 1 – group appeal meeting	May-June, dates to be fixed as required
Stage 2 – individual appeal meetings	
Decision letters sent to parents	Within a week of the final appeal hearing where possible

Late Applications
Where a late application is refused, appeals should be lodged within 20 school days of the date of the refusal letter, and will be heard accordingly to the timescales above where possible, subject to statutory notice periods. If they cannot be heard within the timescales above, they will be heard within 30 school days.
Late Appeals
Secondary appeals submitted after the deadline of 16 th April will be heard by the end of the academic year (23 rd July) if possible, but with regard to the statutory requirements of notice periods that must be given. If there is not enough time for all parties to be given their full notice of the hearing, and supplied with the appeal paperwork, before the end of the academic year, late secondary appeals will be heard within 30 school days of the date the appeal is submitted.