

[Click here to access the Student Navigator.](#) The student navigator page contains links to all the pages you will need if you are learning from home.

[Click here to access a guide to INSIGHT,](#) our student information system.

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Key dates

14 th September	Open Morning
14 th September	09:00 – 09:30
	<i>School closes at 14:40 to pupils</i>
14 th September	Open Evening
	16:00 – 19:00
16 th September	Open Afternoon
	14:00 – 14:30
16 th September	Open Afternoon
	16:00 – 16:30
22 nd September	Open Morning
	09:00 – 09:30
23 rd September	Open Afternoon
	16:00 – 16:30
22 nd October	Inset Day
	<i>School closed to pupils</i>
1 st November	School Opening for Term 2



Open Evening and Early Closure



Our open evening will take place on Tuesday 14th September, from 4pm – 7pm, and due to this, the school will be closing to pupils at the earlier time of 14:40

There is no need to book a place, you are welcome to arrive at any time. However we recommend you start your visit with the Principal's presentation, which will be at:

4:15pm
4:45pm
5:15pm
5:45pm
6:15pm
6:45pm

Covid-Risk Mitigations at Open Evening

If you, or any member of your family have covid symptoms (cough, temperature or loss of taste or smell), please do not attend.

We will ask you to wear a mask.

The Principal's presentation will be set up so you can socially distance from other families, please can we ask you to also maintain social distancing when speaking to staff.

All rooms will be well ventilated.

There will be plenty of hand sanitizer available during the event.



One Way Road System at 3pm

Two years ago we introduced a one-way system for cars at 3pm to prevent Woodside road becoming blocked and unsafe for students.

Parents waiting to pick up students are asked to queue in the car park and back along Woodside road. Once you have collected your child, please drive out along the road through school and out through the Kingswood Foundation.

Please do not park on the double yellow lines, block residents' driveways or mount the kerb to get past other cars.

Sirona School Health Nurse Webinars

Please click on the links below to book a place:

Monday 13 September 10am—11am [Keeping Your Child Happy and Healthy](#)

Thursday 14 September 10am - 11am [Your Child's Dental Health](#)

Monday 20 September 10am - 11am [Healthy Eating](#)

Tuesday 21 September 4pm - 5pm [Contenance in Children and Young People](#)

Weds 22 September 1pm—2pm [Understanding Your Child's Wellbeing](#)

Thurs 23 September 1pm—2pm [Eating Disorder Awareness](#)

Friday 24 September 10am - 11am [Helping Your Child With Sleep](#)



After School Activities for Term 1

After school activities for term 1 will take place from 15:00 – 16:00 and there is no need to pre-book for any of these, just turn up at the sports hall with PE kit, as well as the appropriate footwear. For the year 9 boys' football, studded boots are required



Year	Mon	Tue	Wed	Thu	Fri
Year 7	Hockey Netball Girls Basketball	Dance Girls Football			
Year 8	Hockey Netball Girls Basketball	Dance Girls Football Rugby			
Year 9	Hockey Netball Girls Basketball	Dance Girls Football Boys Football Rugby			
Year 10	Dance Netball Girls Basketball	Sports Science Girls Football			
Year 11	Sport Science Girls Basketball	Girls Football			



Finance

Communications with Finance

Emails from Finance Office - Finance may sometimes need to email you regarding your SCOPAY account and/or payments that you have made or need to make to the academy. Emails from Finance will come from either donotreply@scopay.com or from JCAFinance@clf.uk - we suggest that you add both email addresses to your list of safe senders to avoid the emails going to your Spam or Junk folder.

Emails to Finance Office - If you have any questions or queries for the Finance Office, please email JCAFinance@clf.uk. Alternatively, if you have received an email from donotreply@scopay.com and need to respond or query it with the Finance Office, please email JCAFinance@clf.uk

Telephone Calls to Finance Office - If you would like to speak to the Finance Office, please call 0117 976 3000, Extension 1106.

SCOPAY - Online Payment System - Preferred Method of Payment

SCOPAY is our preferred method of payment for all transactions when making payments to the academy. This system allows you to make payments for trips, events, music tuition and learning resources plus your child's school lunch account can also be topped up using this system. The system can be used on a desktop computer, or you can download the App to use on your mobile phone or tablet meaning that you can access your account at any time.

If you have not already received a link code or require an additional link code(s) to enable another Parent/Carer to also set up a SCOPAY account and make payments for your child(ren), please send an email to JCAFinance@clf.uk

SCOPAY - Payments for School Lunches

Please remember to check if your child's School Lunch account requires topping up with funds to enable them to purchase food from the canteen.

If you would like to set up alerts so that you will know when their balance is getting low and requires topping up, please go to the John Cabot Academy website - Our Academy - Canteen and Online Payments, where you will find the 'SCOPAY Parent Guide - Alerts' at the bottom of the page to help you. Alternatively, you can copy and paste the following to your browser: - <https://johncabotacademy.clf.uk/our-academy/canteen-and-online-payments/>

There are two further SCOPAY Parents Guides, one for Managing Your Account and another for Making Payments, that you may also find useful on this page.



SCOPAY - Link to Login Page

You can find a link to the SCOPAY Login Page if you go to the John Cabot Academy website - Our Academy - Canteen and Online Payments.

Alternatively, you can copy and paste the following to your browser: - <https://www.scopay.com/john-cabot-ac>

Purchase of School Uniform

Please note we only sell school ties in the academy - see below.

All other John Cabot Academy specific school uniform items should be purchased directly from our school uniform supplier, Trutex.

For full details of uniform requirements and a link to the Trutex website, please go to the John Cabot Academy website - Our Academy - Uniform. Alternatively, you can copy and paste the following to your browser: - <https://johncabotacademy.clf.uk/uniform/>

When setting up your account you will be asked to register with the school code **LEA00918CH** as this will direct you to the John Cabot Academy uniform page

Purchases of School Ties

The option to purchase a school tie for £6.00 via SCOPAY is available for every student and SCOPAY continues to be our preferred method of payment. If your child has lost their tie, you can purchase a replacement via your SCOPAY account, and it will be available for collection by your child the following school day.

Alternatively, for ties only, a cash payment can be accepted at the Finance Office – please send your child with the correct cash payment of £6.00 in an envelope with their full name, year group and tutor group detailed.



Please ask your child to collect their tie from the Finance Office. The Finance Office is open to students every day before school and during break time.

Purchases of Calculators

The option to purchase a calculator from the academy is available to all students via SCOPAY.

If you wish to purchase a calculator for your child, there are two types available and currently in stock: -

- Casio ClassWiz FX991EX Scientific Calculator @ £19.50 each, or
- Casio FX-83GTX Scientific Calculator @ £8.50 each

Your child's Maths Teacher will be able to advise on which calculator is appropriate for them.

When you have made your SCOPAY purchase, your child will be able to collect their calculator from the Finance Office the following school day. The Finance Office is open to students every day before school and during break time

Purchase of Memory Cards for GCSE Photography

The option to purchase memory cards from the Academy is available on SCOPAY for all GCSE Photography students.

There are currently two types in stock:-

- HAMA 16GB SDHC Card @ £5.50 each, or
- HAMA 4GB SDHC Card @ £4.00 each

When you have made your SCOPAY purchase, your child will be able to collect their memory card from the Finance Office the following school day. The Finance Office is open to students every day before school and during break time.

